

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA  
March 10, 2008

1. A regular meeting of the City Council of Postville, Iowa, was held in the Council Chambers at 147 N. Lawler St. on March 10, 2008, beginning at 7:00 p.m. with Mayor Robert O. Penrod presiding.
2. On call of the roll, the following Council Members were present: Ross Malcom, Virginia Medberry, Milo Heins and Jeff Reinhardt. Absent: Larry Moore.
3. Council Member Reinhardt made a motion to approve the **agenda** as posted by the Clerk. Seconded by Malcom. Carried.
4. Council Member Reinhardt made a motion to approve the upgrade of the Water and Wastewater Plant **SCADA radio system** from Decorah Electric for \$10,484.00. Seconded by Malcom. Carried.
5. Charles Cate, IIW Engineering, presented a proposal on **Sanitary Sewer Collection System Study** for a lump sum of \$7,000 and a proposal for GIS Database for Collection System for a lump sum of \$4,800. The goal of the analysis is to provide the information the City needs to identify problem areas, delineate corrective improvements, develop a schedule for proposed improvements and begin to create a budget that would lead to realistic financing arrangements to correct deficiencies. Council Member Malcom made a motion to approve the Sanitary Sewer Collection Study for \$7,000. Seconded by Reinhardt. Carried. The GIS Database will be addressed again in the future, after more information on computers and software are researched.
6. Betty Mueller, Mueller Concrete Construction Company, purchased lot #3 in the Business Park and requested approval for release of the real estate mortgage on the lot. Council Member Malcom made a motion authorizing the Mayor to sign the **mortgage release**. Seconded by Medberry. Carried.
7. Discussion was held on the renovating of **Turner Hall**. Bids were reviewed for completing the ceiling and walls in the basement. Bids were submitted for material and labor. Material bids were- Tri-Lumber- \$3,748.33, West Side- \$3,849.97, Ossian Lumber- \$4,549.55. Labor bids- Huinker \$10,497.00, Bartlein Co- \$6,153.00, and Schmitt Construction bid was for Material and Labor \$8,127.00. Council Member Medberry made a motion to approve the lowest bid of Schmitt Construction, requesting changes to the thickness of insulation with an amount not to exceed \$9,000. Medberry also requested the Clerk to check with Alliant and Aquila for rebate options. Seconded by Malcom. Carried.
8. Discussion was held on a request from **GAL Investments** for a change to the water disconnect procedure for Gal Investment Properties. The request asked the City to disconnect all of GAL Properties waters for any delinquencies past five days. The City has a procedure and ordinance it follows for every citizen. No action was taken.
9. The City advertised for sale a MTD snow blower with a 26" cut, 8 hp motor with electric start and received five **sealed bids**. Mark Seegmiller- \$225.00, Jeff Reinhardt- \$260.00, Mike Halse- \$55.00, John Schlee- \$113.00 and Dwight Bacon- \$100.00. Council Member Malcom made a motion to except the highest bid from Jeff Reinhardt for \$260.00. Seconded by Medberry. Ayes: Malcom, Medberry and Heins. Abstain: Reinhardt. Carried.
10. Discussion was held on the **City of Postville's Web site**- [www.cityofpostville.com](http://www.cityofpostville.com). The site is in need of improvements and updating. Council Member Malcom made a motion to approve the proposal from Iroc Web Designs for \$2,950.00. Seconded by Reinhardt. Carried.
11. No **citizen complaints** were received.
12. Council Member Heins made a motion to approve the **minutes** of the meeting of February 25, 2008, and Special Meeting of February 28, 2008. Seconded by Malcom. Carried.
13. The **departmental reports** for the month of February 2008 were presented to the Council by the Treasurer and Clerk, Police, Public Works, Library, Swimming Pool, Zoning Administrator and Fire Department. Council Member Medberry made a motion to approve reports as given. Seconded by Reinhardt. Carried.
14. Motion made by Reinhardt to approve all the **claims and transfers** for March 10, 2008. Seconded by Heins. Carried.
15. Council Member Reinhardt made a motion to approve the **Resolution** for money to pay **claims**. Seconded by Medberry. Ayes: Malcom, Heins and Reinhardt. Nays: None.

CASH RECEIPTS for month of February 2008

General	
Gen/Library	1,094.45
Gen/Swim Pool	39.47
Meeting of March 10, 2008	

Road Use	14,821.44
Trust & Agency	1,448.50
Emergency	106.05
Local Option	13,460.97
Tax Increment	143.32
Debt Service	1,013.20
Ind. WW Project	16,877.12
Water	37,436.46
Sewer	63,387.51
Lagoon	5,107.72
<u>Storm Water</u>	<u>2,951.33</u>
TOTAL:	185,253.66

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL	48,642.38
ROAD USE	13,588.27
TRUST & AGENCY	7,727.37
EMERGENCY	674.07
LOCAL OPTION SALES TAX	7,967.77
HEALTH CARE TRUST	650.00
WATER	25,251.04
SEWER	13,939.36
LAGOON	2,487.92
<u>TOTAL</u>	<u>120,928.18</u>

Dated at Postville, Iowa, this 10<sup>th</sup> day of March 2008.

Attest: \_\_\_\_\_  
Clerk

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Mayor

**CLAIMS OF March 10, 2008**

A & D COMPUTER RANCH	COMPUTER REPAIRS	275.00
A CREATIVE NATURE	'08 FORD DECALS	332.50
ALCOPRO INC.	EQUIPMENT SUPPLIES	26.03
ALLAMAKEE-CLAYTON ELECTRIC	ELECTRIC SERVICE	433.09
ALLIANT ENERGY	ELECTRIC SERVICE	11,725.55
ALLIANT ENERGY	ST LIGHT LEASE PMT	3,134.28
American Water Works Assoc.	TRAINING (CHRIS H.)	25.00
AQUILA	NATURAL GAS SERVICE	3,439.36
AREA AMBULANCE SERVICE	MONTHLY DONATION	650.00
BEST PLACE AUTO REPAIR	'06 DURANGO (TIRES)	590.08
BISHOP'S CLEANING	CLEANING CITY HALL	150.00
BLAZEK CORPORATION	SHAFT ON UNDERGROUND TANK PUMP	160.00
BOB JAX INC	REFUND- OVERPD ON FINAL	352.28
BODLEY EQUIPMENT & REPAIR	SNOW BLOWER REPAIRS	231.77
BUSINESS FORMS AND ACCOUNTING	UTILITY BILLING POSTCARDS	314.00
CENTURY TEL	TELEPHONE SERVICE	383.77
CHIEF SUPPLY	MISC. EQUIPMENT SUPPLIES	132.88
CITIZENS STATE BANK-941	FED/FICA TAX	9,962.01
JEFF COX	CONTRACT-SIDEWALK SNOW REMOVAL	790.00
CULLIGAN WATER CONDITIONING	MONTHLY SERVICE	35.50
DAVY LABORATORIES	WWTP TESTING	943.58
DEBUHR & CASPER PLBG & HTG	THERMOSTAT-CHILD CARE CENTE	395.12
DECORAH ELECTRIC	PROGRAMMING WELLS	812.50
DRIVERS LICENSE GUIDE COMPANY	'08 I.D. CHECKING GUIDE	42.90
ELECTRIC MOTOR SHOP	WTP HEATER	511.58
DARWIN ELLIS	BUILDING PERMITS	260.00
FAUSER OIL CO	VEHICLE OPERATION SUPPLY	1,102.44
HALL ROBERTS SON INC	K-9 SUPPLIES	48.98
MICHAEL HALSE	DIGITAL CAMERA	374.19
HAWKINS INC.	CHEMICALS	1,251.83
IA ASSN OF MUNICIPAL UTILITIES	TRAINING	50.00
DAVE IMOEHL	CONTRACT-SIDEWALK SNOW REMOVAL	1,230.00
TREASURER - STATE OF IOWA	STATE TAXES	2,529.00
IPERS	IPERS	6,702.56
ISU EXTENSION	L PENNINGROTH, G MEDBERRY WORKSHOP	90.00
JOHN'S HARDWARE CENTER	SUPPLIES	26.36

KEYSTONE LABORATORIES INC	WATER TESTING	35.00
MATT LEEMAN	TRANSLATION	30.00
LIBRARY BOARD	1/3 CONTRIBUTION	14,500.00
LOCAL TEAMSTERS UNION	UNION DUES	230.00
MATT PARROTT AND SONS COMPANY	DOORHANGERS	205.25
MIDWEST RADAR & EQUIPMENT	RADAR CERTIFICATIONS	120.00
MUNICIPAL SUPPLY INC	SHIPPING	142.67
NEWS PUBLISHING CO.	LEGAL ADS	610.38
NORTHEAST IOWA TELEPHONE CO	INTERNET PFD	8.00
OFFICE OF VEHICLE SERVICE	VEHICLE INSPECTIONS	90.00
PETTY CASH-POLICY	POSTAGE	73.50
POSTVILLE FARMERS COOP	VEHICLE OPERATION SUPPLY	2,371.46
POSTVILLE FIRE DEPART	VEHICLE SUPPLIES (1/2 FIRE)	46.69
POSTVILLE FIRE PROTECTION DIST	CITY SHARE FOR FUEL	24.60
THE PRINCIPAL FINANCIAL GROUP	INSURANCE	6,366.04
QUARTER MASTER INC.	EQUIP SUPPLIES	304.67
QWEST	LONG DISTANCE PHONE SERVICE	84.21
RADIO COMMUNICATIONS	'08 FORD MOBILE RADIO	523.10
REGGIE'S AUTO BODY	TOWING SERVICE	200.00
RILEY'S OFFICE EQUIP	ANTI-VIRUS	49.99
RITE PRICE OFFICE SUPPLY	OFFICE SUPPLIES	341.01
SCHILLING SUPPLY COMPANY	PAPER SUPPLIES	401.84
KIM SCHUTTE	CONTRACT-SIDEWALK SNOW REMOVAL	946.47
SECRETARY OF STATE	NOTARY	30.00
SHUTTLEWORTH & INGERSOLL	LEGAL	2,460.51
SIMS TV & ELECTRONICS	CELL PHONE CHARGER	15.99
SPEE-DEE	SHIPPING	135.43
RICHARD STEFFANS	CONTRACT-SIDEWALK SNOW REMOVAL	270.00
SZABO CONSTRUCTION COMPANY	WATER LEAK- CHERYL ST.	305.25
T & K CAHOON INC.	EQUIP SUPPLIES	44.27
JOAQUIN DE LA TORRE	UTILITY DEPOSIT REFUND	35.00
TOYNE INC	SIREN (1/2 FIRE)	57.15
TREASURER, STATE OF IOWA	SALES TAX	2,021.00
U.S. CELLULAR	CELL PHONE SERVICE	689.48
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	170.39
WELLMARK BLUE CROSS	INSURANCE	6,385.62
PAYROLL CHECKS ON 2/15/2008		15,297.63
PAYROLL CHECKS ON 2/29/2008		13,549.64
PAYROLL CHECKS ON 3/01/2008		2,241.80
TOTAL		120,928.18

There being no further business on the agenda to come before the meeting, Council Member Heins moved that the meeting be adjourned. Motion seconded by Reinhardt. Carried unanimously. Adjournment at 8:43 p.m.

\_\_\_\_\_: Approved  
MAYOR

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CITY CLERK