

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA  
December 11, 2023

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. on December 11, 2023, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Mary Engstrom, Ross Malcom, Devora Klein-Mahr and Larry Moore. Absent: None.
3. Council Member Englehardt made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engstrom. Carried 5:0.  
  
The Pledge of Allegiance was recited by all in attendance.
4. Mayor Koenig administered the **oath of office** to Larry Moore and Laurie Moody.
5. Discussion was held on parking along the designated **truck route**. Currently there is parking allowed on the south side of the street of Lybrand. The council will take the matter into consideration.
6. Crystal Duffy and Devora Klein-Mahr address the council with the idea of a **Council Connection** at the Postville Public Library where a council member will be present on Thursdays from 4:30 to 5 p.m. to meet with the public and address any suggestion or concerns in the community. There are other ways citizens can connect by email; or leaving a message in the connection notebook at the library. Duffy stated she will begin giving notice to the public about this new opportunity to connect.
7. Council Member Mahr made a motion to adopt **Resolution #1414-23**, A Resolution Approving a Division of Lot 418 N Lawler. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
8. Council Member Engelhardt made a motion to approve the agreement for engineering services from Erdman **Engineering** in the amount of \$8,500 for the Hardin Drive Subdivision. Seconded by Moore. Carried 5:0.
9. Discussion was held on the city property at **261 W Stoneman**. The Council direct the Clerk to notify the city attorney to draft the notice for sealed bid removing the minimum bid language and keep the requirement of a single -family home to be built on the lot with an allotted time frame. Council will review at the January 2024 meeting and set the bid date.
10. Council reviewed the status of action taken by the City on the following **dilapidated homes**: 202 E. Greene; 141 Front St.; 445 N Lawler St.; 211 S Maple St.; 145 E. Williams.
11. Council Member Englehardt made a motion to approve the **consent agenda**
  - a. Approval of the minutes of the meeting of November 13, 2023.
  - b. Departmental reports for the month of November 2023
    - (1) Treasurer and Clerk
    - (2) Police
    - (3) Swimming Pool
    - (4) Zoning Administrator
    - (5) Public Works
    - (6) Library
  - c. Claims and Transfers for December 11, 2023.
  - d. Liquor License Renewal Kosher Market.Seconded by Malcom. Carried 5:0.
12. Council Member Engstrom made a motion to approve the **resolution** for money to pay claims. Seconded by Malcom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
13. The City Clerk explained the new law requirements and the regulations to the **budget** process due to HF718 the Council reviewed the budget process calendar.

CASH RECEIPTS for month November 2023

GENERAL	158,597.48
LIBRARY	1,982.97
SWIMMING POOL	1.12
RUT	27,705.95
T&A	5,268.28
DEBT	3,996.85
CAPITAL PROJECT	1,029.04
LOST	31,442.25
EMERGENCY	411.63
WATER	51,756.10
SEWER	74,088.00
STORM WATER	2,793.23
TREE/LANDSCAPE	1,777.25

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	59,343.42
ROAD USE FUND	15,062.81
DEBT SERVICE	25,164.17
TRUST & AGENCY FUND	9,625.08
LOCAL OPTION SALES TAX FUND	11,071.00
WATER FUND	28,416.41
SEWER FUND	29,750.11

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844.

Dated at Postville, Iowa, this 11th day of December 2023.

Attest: \_\_\_\_\_  
Clerk

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Mayor

**CLAIMS OF DECEMBER 11, 2023**

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	894.56
ALLIANT ENERGY	ELECTRIC SERVICE	17,245.56
BLACK HILLS ENERGY	NATURAL GAS SERVICE	774.62
FIDELITY BANK-941	FED/FICA TAX	12,991.34
COMPLETE CLEANING	CLEANING	295
ELECTRIC MOTOR SHOP	HOLIDAY DECOR	735.29
HACH COMPANY	CHEMICALS	1,219.14
HALL ROBERTS SON INC	SALT	1,266.40
HAWKINS INC.	CHEMICALS	1,687.66
IOWA LEAGUE OF CITIES	MUNICIPAL ACADEMY	140
IPERS	IPERS	8,234.39
IOWA ONE CALL	LOCATES	49.7
JOHN'S APPLIANCE	CHAIN SHARPENING	14
JOHN'S HARDWARE CENTER	SUPPLIES	139.73
KEYSTONE LABORATORIES INC	WATER TESTING	34
TREASURER - STATE OF IOWA	STATE TAX	1,805.92
REGGIE'S AUTO BODY	TIRES DURANGO	173.97
VEENSTRA & KIMM	SOLAR WWTF ENGINEERING	945
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	223.3
SECRETARY OF STATE	NOTARY FEE	30
MICHAEL HALSE	REIMBURSEMENT INSURANCE	936.58
U.S. CELLULAR	CELL PHONE SERVICE	558.49
CLAYTON COUNTY LAW	DUES FY 24	80
CHRIS HACKMAN	UNIFORM	400.78
CROELL REDI-MIX INC	SAND	1,725.23
HANGARTNER CONSTRUCTION	TREE REMOVAL LULLS PARK	4,800.00

T & K CAHOON INC.	OIL/FILTERS	186.44
SPEE-DEE	SHIPPING	156.99
DARCY RADLOFF	PERMITS ISSUED 6-12/23	410.2
IMWCA	WORKERS COMP AUDIT	337
NORTHEAST IOWA TELEPHONE	PHONE SERVICE	511
WELLMARK BLUE CROSS	HEALTH INSURANCE	12,595.59
AVESIS 3RD PART	HEALTH INSURANCE	136.17
MODERN MARKETING INC	MOOD PENCILS POLICE	694.71
BASE	INSURANCE ADMIN	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
UNITYPOINT CLINIC	DRUG TESTING	84
NESS PUMPING	PUMPING MOTEL LIFT STATION	2,700.00
FARMERS UNION COOPERATIVE	FUEL	1,022.69
ZACH STEFFANS	REIMBURSEMENT	14.97
ACCESS SYSTEMS	COPY MACHINE AGREEMENT	381.09
KWIK TRIP INC.	FUEL	1,346.60
LYNCH DALLAS, P.C.	LEGAL FEES	5,053.02
VISA	SUPPLIES	227.15
DENNIS KOENIG	MILEAGE REIMBURSEMENT	27.51
NEIA PUMPING SERVICE INC	SLUDGE HAULING	7,934.20
CRYSTAL DUFFY	C H&S 34.5 HRS NOV 23	690
KLUESNER SANITATION LLC	GARBAGE COLLECTION	14,661.00
JASON BAUMGARTNER	UTILITY REFUND	247.14
SARA BOKJIN	UTILITY REFUND	48.35
ARLAND SEARS	UTILITY REFUND	52.77
JESUS RENDON	UTILITY REFUND	24.45
COLUMN SOFTWARE PBC	PUBLISHING	265.34
PAYROLL CHECKS	PAYROLL 11/17/2023	17,954.06
PAYROLL CHECKS	PAYROLL 12/01/2023	20,990.20
UMB BANK	05 WATER BOND PAYMENT	6,595.00
UMB BANK	GO BOND PAYMENTS	25,164.17
	CLAIMS TOTAL	178,433.00

There being no further business on the agenda to come before the Council, Council Member Malcom made a motion that the meeting be adjourned. The motion was seconded by Engstrom. Carried unanimously. Adjournment 7:58 p.m.

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MAYOR

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CITY CLERK

: ATTEST

## Postville Public Library Claims of Nov 2023

11/1/2023	Carrie Sholly	Paychecks	\$ 1,480.10
11/1/2023	Crystal Duffy	Paychecks	\$ 1,370.13
11/1/2023	City of Postville	Paychecks	\$ 672.99
11/1/2023	Stephani Ortiz	Paychecks	\$ 370.05
11/1/2023	Aura Hernandez	Paychecks	\$ 99.73
11/10/2023	Baker & Taylor	Books	\$ 519.73
11/10/2023	NEIT	Phone/internet	\$ 113.18
11/10/2023	Tri-State	Copy machine	\$ 93.72
11/10/2023	Benda Lawn Care	Lawn/snow	\$ 75.00
11/10/2023	Mid America	Legal	\$ 33.25
11/10/2023	Reader's Digest LP	Magazines	\$ 20.00
11/29/2023	Elan \$424.9		
		Misc	\$ 87.73
		Books	\$ 254.90
		Copy machine	\$ 82.27
11/29/2023	Uline	Office supplies	\$ 156.85
11/29/2023	NEIT	Phone/internet	\$ 114.16
11/29/2023	DEMCO	Office supplies	\$ 100.12
11/29/2023	Black Hills	Utilities	\$ 73.51
11/29/2023	Elsbernd Pest	Pest Control	\$ 35.00
11/30/2023	Stephani Ortiz	Paychecks	\$ 369.20
11/1/2023	NEIT	VOID	\$ -
11/29/2023	Tri-State	VOID	\$ -
			<b>\$ 6,121.62</b>

## POSTVILLE SWIMMING POOL NOVEMBER 2023 CLAIMS

11/13/2023	Mid-America Publishing	Claims Publication	11.34
11/13/2023	B&K Heating & Plumbing	Pool Heater	24734.26
11/27/2023	Alliant Energy	Utility	25.42
	Total		24771.02













