

REGULAR MEETING OF THE CITY COUNCIL OF POSTVILLE, IOWA

October 9, 2023

1. A regular meeting of the City Council of Postville, Iowa, in the Council Chambers at 147 N. Lawler St. on October 9, 2023, beginning at 7:00 p.m. with Dennis Koenig presiding.
2. On call of the roll, the following Council Members were present: Rebecca Engelhardt, Mary Engstrom, Ross Malcom, Devora Klein-Mahr and Larry Moore. Absent: None.
3. Council Member Moore made a motion to approve the **agenda** as posted by the Clerk. Seconded by Engelhardt. Carried 5:0.  
  
The Pledge of Allegiance was recited by all in attendance.
4. Council Member Engelhardt made a motion to set the public hearing on the **budget amendment FY 23/24** for November 13, 2023. Seconded by Mahr. Carried 5:0.
5. Shumuel Raices, 211 W Post, requested the City Council consider adding a four way **stop** on W. Post intersection of Reynolds and W. Military Rd. Mr. Raices has a deaf child and spoke of concerns on the speed on W. Post. Raices thanked the City for installation of the deaf child signage. Council Member Moore made a motion to direct the Clerk to proceed with drafting the ordinance change to add the stop signage on W. Post. Seconded by Mahr. Carried 5:0.
6. Council Member Engelhardt made a motion to adopt **Resolution #1403-23** A Resolution Approving Annual Urban Renewal Report FY 22/23 Authorizing the City Clerk to Submit Electronically. Seconded by Moore. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
7. The City Council reviewed two camera fine **collection service agreements** from Municipal Collections of America, Inc. and Radius. Council Member Engstrom made a motion for the City Clerk to draft a resolution to take action at the next meeting to enter into an agreement from Radius for fine collection. Seconded by Engelhardt. Ayes: Englehardt, Engstrom, Mahr and Moore. Nays: Malcom. Carried 4:1.
8. Council Member Malcom made a motion to adopt **Ordinance #693-23** an Ordinance Amending Chapter 65 (Stop or Yield Required) of the Postville, Iowa Code of Ordinances adding a four way stop Oak/Cheryl/Hill. Seconded by Mahr. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0. Council Member Engelhardt made a motion to waive the second and third reading and final adopt Ordinance #693-23. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom and Mahr and Moore. Nays: None. Carried 5:0.
9. Council Member Engelhardt made a motion to adopt **Resolution #1408-23**, A Resolution Setting the Annual Wages and Salaries for Police Sergeant Position of the City of Postville, Iowa. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
10. Council Member Engstrom made a motion to adopt **Resolution #1409-23**, A Resolution Setting the Annual Salaries and Wages for Non-Union Employees of the City of Postville, Iowa 52162.
11. Discussion was held on establishing a **mobile food ordinance**. The city attorney provided a drafted ordinance for review. The Council took the matter under advisement.
12. Council Member Malcom made a motion to approve the hiring of a **reserve officer** requesting the city clerk double check with the insurance company. Seconded by Moore. Carried 5:0.
13. Council Member Malcom made a motion to adopt **Resolution #1407-23** A Resolution Appointing a Representative to the Clayton County E-911 Service Board. Seconded by Engelhardt. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
14. Council Member Engelhardt made a motion to adopt **Resolution #1406-23** A Resolution Approving the Iowa Department of Transportation Preconstruction Agreement for Primary Road Project. Seconded by Malcom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.
15. Council Member Moore made a motion to approve the bid of Lance Hangartner for **tree removal** at 523 W Stoneman in the amount of \$850 and trimming of tree at 228 Oak in the amount of \$600. Seconded by Engstrom. Carried 5:0.

16. Council Member Malcom made a motion to approve the **consent agenda**
- a. Approval of the minutes of the meeting of September 11, 2023 and Special Meeting of September 25, 2023.
  - b. Departmental reports for the month of September 2023
    - (1) Treasurer and Clerk
    - (2) Police
    - (3) Swimming Pool
    - (4) Zoning Administrator
    - (5) Public Works
    - (6) Library
    - (7) Fire Department
  - c. Claims and Transfers for October 9, 2023.
  - d. Appointment Paula Enyart Pool Park & Rec Board.

Seconded by Engstrom. Carried 5:0.

17. Council Member Englehardt made a motion to approve the **resolution** for money to pay claims. Seconded by Engstrom. The roll was called ayes: Engelhardt, Engstrom, Malcom, Mahr and Moore. Nays: None. Carried 5:0.

CASH RECEIPTS for month September 2023

GENERAL	98,418.30
LIBRARY	19,240.14
SWIMMING POOL	.60
RUT	39,105.78
T&A	26,473.70
TIF	26,411.57
DEBT	22,916.53
CAPITAL PROJECT	5,171.03
LOST	31,699.92
EMERGENCY	2,068.24
WATER	59,101.47
SEWER	83,498.69
STORM WATER	2,801.92
TREE/LANDSCAPE	1,827.78

RESOLUTION FOR THE APPROPRIATION OF MONEY

BE IT RESOLVED by the City Council of the City of Postville, Iowa, that there is hereby appropriated out of any funds in the City Treasury not otherwise appropriated in payment of all bills and miscellaneous claims this day allowed:

GENERAL FUND	137,217.73
ROAD USE FUND	14,971.30
TRUST & AGENCY FUND	9,288.08
LOCAL OPTION SALES TAX FUND	8,491.85
WATER FUND	31,411.32
SEWER FUND	30,725.67

TRANSFERS - USDA IND WW Sewer to Sewer Sinking- \$27,844.

Dated at Postville, Iowa, this 9th day of October 2023.

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

**CLAIMS OF OCTOBER 9, 2023**

ALLAMAKEE-CLAYT	ELECTRIC SERVICE	859.41
ALLIANT ENERGY	ELECTRIC SERVICE	9,874.36
BLACK HILLS ENERGY	NATURAL GAS SERVICE	231.77
FIDELITY BANK-941	FED/FICA TAX	12,092.99
COMPLETE CLEANING	CLEANING	295

ELECTRIC MOTOR SHOP	STREET LIGHT REPAIR	168.08
HAWKINS INC.	CHEMICALS	587.55
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP	100
IPERS	IPERS	7,925.62
IOWA ONE CALL	LOCATES	22.5
JOHN'S APPLIANCE	WELCOME AMERICA GRANT	20
JOHN'S HARDWARE CENTER	GARBAGE CANS	382.43
KEYSTONE LABORATORIES INC	WATER TESTING	63.5
TREASURER - STATE OF IOWA	STATE TAX	1,698.66
REGGIE'S AUTO BODY	TIRES DURANGO	916
STOREY KENWORTHY	LASER CHECKS	293.32
VEENSTRA & KIMM	SOLAR WWTF	472.5
UNITED STATES POST OFFICE	UTILITY BILLING EXPENSE	382.41
DAVY LABORATORIES	WWTF TESTING	1,260.45
ZIEGLER INC.	GENERATOR SERVICE	16,058.17
BRUENING ROCK	ROCK	716.63
IDNR	ANNUAL WATER USE FEE 2023	115
U.S. CELLULAR	CELL PHONE SERVICE	555.33
NEICAC	DONATION FY 23/24	2,000.00
ALLAMAKEE CO ECON DEVELOP	DONATION FY 23/24	7,000.00
ERDMAN ENGINEERING	ENGINEERING	5,310.00
VILLAGE FARM & HOME	UNIFORM	234.95
BACON CONCRETE	CURB STOP REPAIR	3,584.64
IAMU	SAFTEY TRAINING	878
DECORAH ELECTRIC	ALARM DIALER	175
SPEER FINANCIAL	TIF REPORT	350
T & K CAHOON INC.	OIL/FILTER	70.91
VETERANS MEMORIAL HOSPITAL	DRUG TESTING	40
SHERWIN WILLIAMS CO	PAINT SPRAYER GUN	172.63
SPEE-DEE	SHIPPING	152.31
B & K HEATING &	WATER LINE REPAIR	402.4
CREATIVE PRODUCT	EVIDENCE TAPE	121.13
NORTHEAST IOWA TELEPHONE	PHONE SERVICE	739.52
WELLMARK BLUE CROSS	INSURANCE	12,595.59
AVESIS 3RD PART	INSURANCE	136.17
MODERN MARKETING INC	POLICE SUPPLIES	317.25
RIVER CITY PAVING	BLACKTOP	1,340.46
NORTHEAST IOWA TRUST FUND	DONATION FY 23/24	1,500.00
BASE	ADMIN FEES	58
ELSBERND PEST CONTROL	PEST CONTROL	70
DEARBORN NATIONAL	INSURANCE	392.53
MID-AMERICA PUBLISHING	PUBLISHING	241.72
NESS PUMPING	SLUDGE WWTF	1,500.00
BENDA LAWN CARE	LAWN MOWING	1,150.00
FARMERS UNION COOPERATIVE	FUEL	393.71
STANDARD & ASSOCIATES INC	TESTING	142
CLAYTON CO DEVELOPMENT	DONATION FY 23/24	500
ACCESS SYSTEMS	COPY MACHINE AGREEMENT	252.33
TORKELSON-ELGIN	CALIPERS AND BRAKE PADS	378
GWORKS	ANNUAL LICENSE FEE 2024	3,198.00
SIERRA N. FOX	REIMBURSEMENT	36.75
KWIK TRIP INC.	FUEL	1,164.53
AXON ENTERPRISE	TASERS	2,520.00
LYNCH DALLAS, P.C.	LEGAL FEES	2,977.35
NORTH IOWA K-9	2023 CERTIFICATION K9	150
VISA	TRAINING K9	1,164.64
DUST BUSTERS DUST CONTROL	DUST CONTROL MOTT	953.4

EUROFINS ENVIRONMENTAL	TESTING	479.9
CRYSTAL DUFFY	HOURS WORKED SEPT 44 HRS	939.88
LAMSON DUGAN & MURRAY	INDEPENDANT INVESTIGATION	47,378.58
LESYA RYZHENKOVA	TRANSLATION H&S	20
KLUESNER SANITATION LLC	GARBAGE COLLECTION	14,661.00
EAGLE BUSINESS CREDIT LLC	DRUG TEST KIT	359.8
LINDA MEYER	UTILITY REFUND	172.38
LONDON EDMINSTER	UTILITY REFUND	210.69
POSTVILLE FARMERS MARKET	WELCOME AMERICA GRANT	20
LA CANASTA SUPERMARKET	WELCOME AMERICA GRANT	20
NIGHTINGALE DRUG	WELCOME AMERICA GRANT	20
EL PARIENTE	WELCOME AMERICA GRANT	20
CLUB 51	WELCOME AMERICA GRANT	20
MI DULCE ELENA	WELCOME AMERICA GRANT	20
JALAPENOS RESTAURANT	WELCOME AMERICA GRANT	20
TIENDA TONITAS	WELCOME AMERICA GRANT	20
HOBBIES & MORE	WELCOME AMERICA GRANT	20
JUBA GROCERY	WELCOME AMERICA GRANT	20
TAQUERIA LIA	WELCOME AMERICA GRANT	20
FRONTIER FIRE PROTECTION	DONATION FY 23/24	16,250.00
EMILIANA CASTILLO	TRANSLATION SERVICES	40
MOTOROLA SOLUTIONS	WATCHGUARD RAM TRUCK	4,315.00
PAYROLL CHECKS	PAYROLL 09/22/2023	16,861.92
PAYROLL CHECKS	PAYROLL 10/01/2023	3,307.29
PAYROLL CHECKS	PAYROLL 10/06/2023	17,433.91
	CLAIMS TOTAL	232,105.95

There being no further business on the agenda to come before the Council, Council Member Engstrom made a motion that the meeting be adjourned. The motion was seconded by Engelhardt. Carried unanimously. Adjournment 8:47 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_: ATTEST  
CITY CLERK

## Postville Public Library Sept 2023 Claims

9/1/2023	Carrie Sholly	Paychecks	1,592.70
9/1/2023	Crystal Duffy	Paychecks	1,568.61
9/1/2023	City of Postville	Paychecks	792.92
9/1/2023	Stephani Ortiz	Paychecks	378.66
9/1/2023	Aura Hernandez	Paychecks	83.11
9/2/2023	Elan	Supplies/utility	819.68
9/2/2023	NEIT	Phone/internet	116.81
9/2/2023	Tri-State	Copy machine	104.51
9/2/2023	Black Hills	Utilities	37.73
9/2/2023	Elsbernd Pest	Pest Control	35.00
9/23/2023	The Library Store	Capital Improvements	2,535.99
9/23/2023	Midwest Tape/Hoopla	Electronic Subscriptions	500.00
9/23/2023	Baker & Taylor	Books	428.19
9/23/2023	American Library Assoc	Dues	175.00
9/23/2023	Benda Lawn Care	Lawn/snow	50.00
9/23/2023	Country Sampler Magazine	Magazines	26.75
9/23/2023	TMC Furniture	Capital Improvements	2,291.20

9/23/2023	Tri-State	Copy machine	104.51
9/23/2023	DEMCO	Office supplies	72.93
9/23/2023	Magnolia Journal	Magazines	25.00
9/23/2023	Pioneer Woman	Magazines	24.99
9/23/2023	Mid America	Legal	24.10
9/23/2023	The Iowan	Magazines	24.00
9/23/2023	Woman's Day	Magazines	13.36
9/27/2023	Elan	Supplies	874.68
9/27/2023	Alliant Energy	Utilities	500.70
9/27/2023	Black Hills	Utilities	37.73
9/27/2023	Elsbernd Pest	Pest Control	35.00
9/27/2023	Mid America	Legal	12.05
	Total		13,285.91

**POSTVILLE SWIMMING POOL SEPTEMBER 2023 CLAIMS**

9/1/2023	Freedom bank	Checks	64.15
9/11/2023	Mid-America Publishing	Publishing	33.54
9/11/2023	Black Hills Energy	Utility	305.82
9/14/2023	John's Hardware	Supplies	67.68
9/27/2023	Alliant Energy	Utility	41.15
	Total		512.34











